

IRIS HOUSE, INC.
COMMUNITY OUTREACH WORKER, i-Matter/THRIVE
POSITION DESCRIPTION

Position Title: **Community Outreach Worker, i-Matter/THRIVE** Reports to: Program Managers, i-Matter / THRIVE

Position status: Non-Exempt, part-time

Location: Plainfield / Irvington, NJ

POSITION SUMMARY

The Community Outreach Worker will be responsible for street outreach and condom distribution for the i-Matter and THRIVE programs in Plainfield and Irvington. He/She will be responsible for street outreach activities including the distribution of HIV prevention education materials and testing information, provide escorting for testing or connection to care services as needed, record and assist in data collection and provide feedback to the Program Managers on ways to improve the effectiveness of the program and the response rate. Additionally, the Community Outreach Worker will be responsible for distributing condom packages during outreach and on a regular basis to participating local businesses/organizations, and conducting interviews with community members for the THRIVE program.

ESSENTIAL POSITION FUNCTIONS

1. Provide community based education and street outreach to reduce the risk of HIV/AIDS by providing HIV/AIDS education and resource information and materials to the Haitian/Creole speaking population and engage/recruit potential clients into the i-Matter program; participate in health fairs and distribute condom packages during outreach as required. **Applicant must speak Haitian/Creole/French.**
2. Cultivate relationships with community members and gatekeepers, to effect community-level behavior change, as part of the THRIVE Community PROMISE intervention.
3. Present Iris House programs and services to other community based organizations, such as medical and service providers and HIV care network organizations, to cultivate and maintain linkage agreements for reciprocal services and to generate referrals for Iris House HIV/AIDS services.
4. Distribute condoms on regular basis to participating local businesses/organizations and track and record site distribution amounts; keep track on condom inventory and insure sufficient supply to meet program needs.

POSITION REQUIREMENTS

Education: High School degree or Associates Degree in Human Services or related field or equivalent educational and work experience.

Experience: Minimum of one (1) year of outreach experience working with hard-to-reach populations.

Other Requirements: Knowledge and understanding of HIV prevention, treatment and care. Excellent communication skills; must be proficient in the use of personal computers. Ability to travel in and knowledge of both Plainfield and Irvington.

Other

- This job description is not intended to be all-inclusive. The employee will also perform other reasonable related duties as assigned by the supervisor or management.
- Management reserves the right to change, assign or reassign job duties and hours as needed. This document is for management communication only, and not intended to implied contract of employment.
- I have read and understand this job description. I agree to accept the responsibilities and duties as outlined.
- I understand that Iris House, Inc. is an "at-will" employer.

Contact information: **Qualified Candidates please respond via email with a cover letter and resume to:
Audria Russell, arussell@irishouse.org & Charla Cousar, ccousar@irishouse.org**