

# IRIS HOUSE, INC.

## POSITION DESCRIPTION

**Position Title:** HIV Test Counselor

**FLSA Status:** Exempt

**Incumbent:** Vacant

**Department:** Prevention

**Location:** 2348 Adam Clayton Powell Blvd

**Reports To:** Director of Testing & Outreach

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### POSITION SUMMARY

The HIV Test Counselor is responsible for all testing and linkage activities of the Iris House *HIV, STD, HCV Prevention Service For Women with a Focus on Communities Of Color* program, including all HIV as well as STD and HCV testing, documentation and linkages.

### ESSENTIAL FUNCTIONS

- The provision of HIV, testing to program participants and women in the community, including client risk assessment, providing PrEP and PEP counseling, pre- and post-test counseling and other related services as required by the agency. The HIV Test Counselor will assist in reducing HIV sexual risk behavior and enhance awareness of HIV risk reduction strategies.
- Documentation of HIV tests results, as well as follow-up with HIV+ individuals referred for primary and specialty care. As part of testing activities, he/she will screen for PEP and PrEP services and make referrals as needed, distribute condoms for those being tested and provide a map with locations of CBOs, businesses and other venues where free condoms are available.
- Connecting clients who test positive for HIV to necessary medical care and ensuring they make required appointments. Refer in-house to the ARTAS intervention and Make external referrals and coordinate follow-up.
- Responsible for Navigation and Support Services and connecting HIV+ and high-risk HIV- clients to necessary support services and ensuring they make required appointments.
- Conduct Hepatitis C, Syphilis, Chlamydia and Gonorrhea testing, including risk assessment, pre and post counseling and documentation of test results. Escorting clients who test positive for linkage to care.
- Identify sites and establish linkages to conduct confidential HIV, Hepatitis C and STI testing.
- Organize, facilitate and lead the PROMISE intervention, facilitate curriculum activities and group discussion utilizing strong group facilitation skills. Identify sites and locations to recruit peer advocates. Assist peers in creating role model stories based on personal accounts. Distribution of role model stories and prevention materials during community outreach and on social media sites to help reduce the risk of HIV/AIDS.
- Identify and refer prospective program participants for all relevant Iris House behavioral interventions.
- Participates in special projects and performs other duties as assigned by the program supervisor.

### POSITION REQUIREMENTS

**Education:** Bachelor's or higher degree in Health Education, Public Health or High School degree with equivalent experience

**Experience:** Excellent verbal and written communication skills required; bilingual Spanish preferred. HIV/HEPC/STI testing and counseling experience preferred

Minimum one to three years experience in HIV testing, community health Promotion and HIV prevention.

**Personal Requirements:** Strong counseling skills; ability to work independently.

### CONTACTS/TRAVEL

**Contacts:** Frequent contact with other Iris House Program Directors and staff members; frequent contact with community partners and the community.

**Travel:**

Frequent travel throughout community to provide off-site testing and participate in outreach.

**Qualified candidates please submit a cover letter and resume to Ken De Jesus, Director of Testing & Outreach @ [kdejesus@irishouse.org](mailto:kdejesus@irishouse.org)**